



90-DAY AI-READY ACTION PLAN

Structured Improvement Roadmap | Milestone Tracking | Resource Planning

Organization Information

Organization Name:	
Current Maturity Level:	
Target Level (90 days):	
Assessment Date:	
Plan Owner:	

Executive Summary

This 90-day action plan outlines the prioritized initiatives to improve your AI readiness across the six critical dimensions. Focus areas have been identified based on your assessment results and strategic priorities.

Priority Focus Areas

Based on your assessment, the following areas require immediate attention:

- [Enter Priority 1 - e.g., Data Quality Measurement]
- [Enter Priority 2 - e.g., Governance Framework]
- [Enter Priority 3 - e.g., Pipeline Automation]



MONTH 1: Foundation & Quick Wins

Week 1-2: Assessment & Planning

Objectives:

- Complete comprehensive assessment
- Identify critical data assets
- Establish baseline metrics

Deliverables:

1. Assessment report with scores
2. Critical data asset inventory
3. Baseline metrics dashboard

Resources: [e.g., 2 data engineers, 1 governance lead]

Budget: [Enter budget]

Week 3-4: Quick Wins Implementation

Objectives:

- Implement automated data profiling
- Deploy basic quality checks
- Document data ownership

Success Metrics:

- Quality metrics visible for critical datasets
- Data owners assigned to 100% of critical assets
- Basic monitoring in place



MONTH 2: Build & Automate

Week 5-6: Quality Framework

Objectives:

- Implement 8 quality dimensions
- Build automated validation rules
- Create quality scorecards

Deliverables:

1. Quality rules library
2. Automated validation pipeline
3. Quality scorecard dashboard

Week 7-8: Governance & Security

Objectives:

- Implement RBAC controls
- Deploy data catalog
- Create audit logging

Success Metrics:

- 100% of data access logged
- RBAC enforced on all datasets
- Self-service discovery enabled



MONTH 3: Scale & Optimize

Week 9-10: Pipeline Automation

Objectives:

- Automate critical data pipelines
- Implement monitoring and alerting
- Build recovery procedures

Week 11-12: Monitoring & Optimization

Objectives:

- Deploy drift detection
- Implement anomaly detection
- Optimize performance

Final Deliverables:

1. Fully monitored pipelines
2. Real-time quality dashboards
3. Automated alerting system
4. 90-day progress report



Milestone Tracking

Week	Milestone	Owner	Status	Notes
1-2	Complete Assessment	[Owner]	[] Not Started	
3-4	Implement Quick Wins	[Owner]	[] Not Started	
5-6	Deploy Quality Framework	[Owner]	[] Not Started	
7-8	Implement Governance	[Owner]	[] Not Started	
9-10	Automate Pipelines	[Owner]	[] Not Started	
11-12	Deploy Monitoring	[Owner]	[] Not Started	

Resource Planning

Role	FTE Required	Duration	Notes
Data Engineers	2 FTE	90 days	
Governance Lead	1 FTE	90 days	
Data Architect	0.5 FTE	30 days	
Project Manager	0.5 FTE	90 days	
Business Analysts	2 FTE	45 days	

Budget Summary

Category	Estimated Cost	Notes
Personnel	[£X]	
Tools & Software	[£X]	
Consulting	[£X]	
Training	[£X]	
TOTAL	[£X]	



Risk Register

Risk	Impact	Probability	Mitigation
Resource availability	High	Medium	[Mitigation strategy]
Budget constraints	High	Low	[Mitigation strategy]
Stakeholder alignment	Medium	Medium	[Mitigation strategy]
Technical complexity	Medium	High	[Mitigation strategy]

Success Criteria

At the end of 90 days, success will be measured by:

- **AI-Ready Score Improvement:** Target: +15-20 points from baseline
- **Quality Metrics:** All critical datasets >95% quality
- **Governance Coverage:** 100% of data assets with assigned owners
- **Pipeline Automation:** 80% of critical pipelines automated
- **Monitoring:** Real-time monitoring for all critical data flows
- **Team Capability:** Team trained on new tools and processes

Next Steps After 90 Days

Upon completion of this 90-day plan, the organization should be positioned to:

- Launch AI pilot projects with confidence
- Scale AI initiatives across the enterprise
- Continue maturity improvement toward Level 4-5
- Implement advanced features (feature stores, ML ops)
- Build center of excellence for AI/ML

A follow-up assessment should be conducted to measure progress and plan the next phase.